

Cabinet Member for City Services

1 July 2026

Name of Cabinet Member:

Cabinet Member for City Services – Councillor P Hetherton

Director Approving Submission of the report:

Interim Director of Economic Growth and Interim Director of City Services

Wards affected:

Foleshill, Whoberley, Woodlands

Title:

Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Is this a key decision?

No

Executive Summary:

In accordance with the Council's procedure for dealing with petitions, those relating to traffic management and road safety issues are considered by the Cabinet Member for City Services.

In June 2015, amendments to the Petitions Scheme, which forms part of the Constitution, were approved in order to provide flexibility and streamline current practice. This change has reduced costs and bureaucracy and improved the service to the public.

These amendments allow for a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting.

In light of this, at the meeting of the Cabinet Member for Public Services on 15 March 2016, it was approved that a summary of those petitions received which were determined by letter, or where decisions are deferred pending further investigations, be reported to subsequent meetings of the Cabinet Member for Public Services (now Cabinet Member for City Services), where appropriate, for monitoring and transparency purposes.

Appendix A to the report sets out petitions received relating to traffic management and road safety and how officers propose to respond to them.

Recommendations:

Cabinet Member for City Services is recommended to:

- 1) Endorse the actions being taken by officers as set out in Section 2 and Appendix A to the report in response to the petitions received.

List of Appendices included:

Appendix A - Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Background Papers

None

Other useful documents:

Cabinet Member for Policing and Equalities Meeting 18 June 2015 - Report: Amendments to the Constitution – Proposed Amendments to the Petitions Scheme
A copy of the report is available at: edemocracy.coventry.gov.uk.

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report title: Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

1. Context (or background)

- 1.1 In accordance with the Council's procedure for dealing with petitions, those relating to traffic management and road safety are considered by the Cabinet Member for City Services.
- 1.2 Amendments to the Petitions Scheme, which forms part of the Constitution, were approved by the Cabinet Member for Policing and Equalities on 18 June 2015 and Council on 23 June 2015 in order to provide flexibility and streamline current practice.
- 1.3 These amendments allow a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting. The advantages of this change are two-fold; firstly, it saves taxpayers money by streamlining the process and reducing bureaucracy and secondly it means that petitions can be dealt with and responded to quicker, improving the responsiveness of the service given to the public.
- 1.4 Each petition is still dealt with on an individual basis. The Cabinet Member considers advice from officers on appropriate action to respond to the petitioners' request, which in some circumstances, may be for the petition to be dealt with or responded to without the need for formal consideration at a Cabinet Member meeting. In such circumstances and with the approval of the Cabinet Member, written agreement is then sought from the relevant Councillor/Petition Organiser to proceed in this manner.

2. Options considered and recommended proposal

- 2.1 Officers will respond to the petitions received by determination letter or holding letter as set out in Appendix A to the report.
- 2.2 Where a holding letter is to be sent, this is because further investigation work is required of the matters raised. Details of the actions agreed are also included in Appendix A to the report.
- 2.3 Once the matters have been investigated, a determination letter will be sent to the petition organiser or, if appropriate, a report will be submitted to a future Cabinet Member meeting, detailing the results of the investigations and subsequent recommended action.

3. Results of consultation undertaken

- 3.1 In the case of a petition being determined by letter, written agreement is sought from the relevant Petition Organiser and the Councillor Sponsor to proceed in this manner. If they do not agree, a report responding to the petition will be prepared for consideration at a future Cabinet Member meeting. The Petition Organiser and Councillor Sponsor will be invited to attend this meeting where they will have the opportunity to speak on behalf of the petitioners.

4. Timetable for implementing this decision

4.1 Letters referred to in Appendix A to the report will be sent out by the end of July 2026.

5. Comments from the Director of Finance and Resources and the Director of Law, Governance and Safer Communities

5.1 Financial implications

There are no financial implications as a result of the contents of this report.

5.2 Legal implications

There are no legal implications as a result of the contents of this report.

In line with the Council's procedure for dealing and responding to petitions bearing 5 or more signatories, the Council is required to inform the public on how it plans to deal with the petition.

6. Other implications

6.1 How will this contribute to the One Coventry Plan?

(<https://www.coventry.gov.uk/strategies-plans-policies/one-coventry-plan>)

Not applicable

6.2 How is risk being managed?

Not applicable

6.3 What is the impact on the organisation?

Determining petitions by letter enables petitioners' requests to be responded to more quickly and efficiently.

6.4 Equalities / EIA

There are no public sector equality duties which are of relevance.

6.5 Implications for (or impact on) climate change and the environment

None

6.6 Implications for partner organisations?

None

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Directorate:

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Enquiries should be directed to the above person.

Contributor/ approver name	Title	Directorate	Date doc sent out	Date response received or approved
Contributors:				
David Keaney	Head of Network Management	Economic Growth	16/06/2026	18/06/2026
Vivian Robert	Traffic and Road Safety Manager	Economic Growth	16/06/2026	17/06/2026
Hakan Bikim	Delivery Manager, Infrastructure Delivery	Economic Growth	16/06/2026	17/06/2026
Richard Ellis	Engineer	Economic Growth	16/06/2026	17/06/2026
Caroline Taylor / Asher Veness	Governance Services Officers	Law, Governance and Safer Communities	16/06/2026	17/06/2026
Rob Little	Highways Technical Team Manager	Highways	16/06/2026	22/06/2026
Tim Wetherhill	Parks & Openspaces Manager	City Services	19/06/2026	20/06/2026
Names of approvers for submission:				
John Seddon	Strategic Lead – Policy & Innovation	Economic Growth	22/06/2026	22/06/2026
Xiao-Ming Hu / Sunny Heer	Lead Accountant	Finance and Resources	22/06/2026	22/06/2026
Rob Parkes	Team Leader, Legal Services	Law, Governance and Safer Communities	22/06/2026	22/06/2026
Steve Weir	Interim Director of Economic Growth	Economic Growth	22/06/2026	22/06/2026

Contributor/ approver name	Title	Directorate	Date doc sent out	Date response received or approved
Mark Adams	Interim Director of City Services	City Services	22/06/2026	22/06/2026
Councillor Patricia Hetheron	Cabinet Member for City Services	-	22/06/2026	22/06/2026

This report is published on the council's website: <https://www.coventry.gov.uk/council-meetings>

Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Petition No.	Petition Title	No. of signatures	Councillor Sponsor	Type of letter to be sent to petition organiser(s) and sponsor	Actions agreed
e53-25/26	Make Bus Lane Clearer on Grey Friars Road	8	N/A	Determination	<p>Current Signage and Compliance - The Council can confirm that all existing signage and road markings on Greyfriars Road fully comply with the Traffic Signs Regulations and General Directions (TSRGD), which are the national standards set by the Department for Transport. The adequacy and clarity of the signage at this location have been assessed through the independent adjudication process administered by the Traffic Penalty Tribunal, which considers motorists' appeals against penalty charge notices issued by local authorities. To date, all appeals submitted to the Tribunal in respect of penalties issued at this location have been unsuccessful. This demonstrates that the Adjudicator is satisfied that motorists are provided with sufficient advance warning of the restriction through clear and compliant mandatory signage and carriageway markings. These measures are further supported by yellow-backed information boards, which serve to alert drivers and direct them towards appropriate alternative routes.</p> <p>Planned Enhancements - While the current layout meets all legal requirements, the Council is committed to continuous improvement. As part of the upcoming City Centre Cycleway scheme,</p>

					<p>we will be refining the road markings and ensuring that all temporary signage in this area is made permanent, subject to the usual approvals process.</p> <p>Use of Enforcement Revenue - It is important to note that the primary purpose of bus lane enforcement is to manage traffic flow and ensure the reliability of public transport. Any surplus income generated from such enforcement is legally ring-fenced under the Traffic Management Act. This means the funds must be reinvested back into the city's transport infrastructure, including road maintenance and public transport improvements across Coventry.</p>
e61-25/26	Eld Road Residential Parking Permit	94	N/A	Determination	<p>Concerns about parking availability are frequently raised by residents living on streets adjacent to Foleshill Road. Historically, these concerns have tended to emerge as isolated requests from individual streets, and have typically not achieved the level of support required to progress a residents' parking scheme. In locations where schemes have been implemented, they have often resulted in the displacement and concentration of parking onto neighbouring streets, generating further requests for additional schemes.</p> <p>As part of the Foleshill Transport Package, opportunities are being explored to bring forward a larger-scale zonal residents' parking approach to address these long-standing concerns. The wider package also includes proposals to</p>

					<p>improve the flow and management of traffic along Foleshill Road and surrounding streets.</p> <p>Work is currently underway to assess how a zonal approach could be introduced, recognising the diverse nature of the area. Streets within this locality include a mix of residential, commercial, civic, faith-based and light industrial uses, all of which rely on the highway network in different ways. Achieving an appropriate balance, providing residents with the best opportunity to park conveniently on-street while maintaining access for traffic, including emergency and waste collection vehicles, and ensuring sufficient provision for local businesses and community facilities, will be a key challenge. Nevertheless, a zonal model that minimises the risk of displacement and avoids intensifying parking pressures on neighbouring streets is considered the most sustainable long-term solution.</p> <p>It is intended that proposals for this zonal approach will be brought forward this year, with further engagement to take place with local communities over the coming months, including residents of the streets referenced in this petition. This approach will help ensure that any measures introduced are sustainable and do not create unintended negative impacts for adjacent neighbourhoods.</p>
e45-25/26	May Street residents only parking permits	39	N/A	Determination	Concerns about parking availability are frequently raised by residents living on streets adjacent to Foleshill Road. Historically, these concerns have tended to emerge as isolated

					<p>requests from individual streets, and have typically not achieved the level of support required to progress a residents' parking scheme. In locations where schemes have been implemented, they have often resulted in the displacement and concentration of parking onto neighbouring streets, generating further requests for additional schemes.</p> <p>As part of the Foleshill Transport Package, opportunities are being explored to bring forward a larger-scale zonal residents' parking approach to address these long-standing concerns. The wider package also includes proposals to improve the flow and management of traffic along Foleshill Road and surrounding streets.</p> <p>Work is currently underway to assess how a zonal approach could be introduced, recognising the diverse nature of the area. Streets within this locality include a mix of residential, commercial, civic, faith-based and light industrial uses, all of which rely on the highway network in different ways. Achieving an appropriate balance, providing residents with the best opportunity to park conveniently on-street while maintaining access for traffic, including emergency and waste collection vehicles, and ensuring sufficient provision for local businesses and community facilities, will be a key challenge. Nevertheless, a zonal model that minimises the risk of displacement and avoids intensifying parking pressures on neighbouring streets is considered the most sustainable long-term solution.</p>
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					It is intended that proposals for this zonal approach will be brought forward this year, with further engagement to take place with local communities over the coming months, including residents of the streets referenced in this petition. This approach will help ensure that any measures introduced are sustainable and do not create unintended negative impacts for adjacent neighbourhoods.
e46-25/26	Cossington Road to join CBS Arena parking scheme	112	Former Cllr Christopher	Determination	A request for a residents' parking scheme must have the support of at least 60% of households for it to be considered. The request for Cossington Road to be added to the Arena residents' parking scheme has met this criterion.; Therefore, it will be included in the next batch of waiting restriction proposals that is due to be advertised in August. The statutory legal process includes a 21-day period during which interested parties may object. Any objections received are then considered by the Council's Cabinet Member for City Services for a decision on how to proceed.
e46-25/26	Glentworth Avenue to join CBS Arena parking scheme	19	Former Cllr Christopher	Determination	The Council would not extend the existing Arena residents' parking zone beyond its current boundaries, as it is already considered to be at the maximum practical size for a scheme of this type. Any further expansion, excluding small-scale infilling within the current zone, would therefore need to be brought forward as a separate, standalone zone, which would require at least 60% support from households across the proposed area.

					<p>A new zone could potentially include streets such as Glentworth Avenue, Malmesbury Road and Charlecote Road. Establishing a distinct zone in this way would help to minimise the risk of parking displacement into neighbouring streets and provide a more sustainable long-term solution.</p> <p>The Council would welcome and consider a further petition demonstrating the level of support within this area. If such a petition were received, it would be assessed as part of future decision-making.</p>
e47-25/26	Lower Eastern Green Lane - remove the mini roundabout	63	N/A	Determination	<p>The mini roundabout at the junction of Upper Eastern Green Lane, Lower Eastern Green Lane and Parkhill Drive is an important traffic calming feature on the approach to the Park Hill Primary School. Therefore, it is not proposed to remove it. However, improvements are proposed to the junction as part of a wider road safety scheme currently nearing implementation.</p>
e58-25/26	Kingsland Avenue Residential Parking Permits	93	N/A	Determination	<p>Introducing a residents' parking scheme only on Kingsland Avenue is likely to result in the displacement of parking into neighbouring streets. Therefore, there are no current proposals to introduce such a scheme, which would need to come forward as part of a wider zonal approach including Abercorn Road if it was to be considered. However, a review will be undertaken of the existing waiting restrictions to check that they are still fit for purpose.</p>

e64-25/26	Blackwell Road - install speed bumps for safety	36	N/A	Determination	<p>Blackwell Road has not previously been identified as a priority location for a road safety intervention, and there are therefore no current plans to install traffic-calming measures for road safety purposes. The road's safety record is noted to be good, with no personal-injury collisions recorded in the last three full years.</p> <p>However, mindful of the concerns that have been raised, we will arrange for a spot speed survey to be undertaken on Blackwell Road. Any data collected will be shared with West Midlands Police to assist them in determining whether this is a location where further speed education or enforcement may be appropriate.</p> <p>Blackwell Road also forms part of the Foleshill Transport Package. Through this initiative, enhancements to parking control measures are proposed at junctions along the road to improve parking management and support the flow of traffic. These changes are scheduled to be advertised in 2027 and are expected to help address concerns regarding obstructive parking, visibility and access.</p>
e66-25/26	Parking permits for Beresford Avenue, Churchill Avenue, Fisher Road, Durbar Avenue, Mason Street	6	N/A	Determination	<p>Concerns about parking availability are frequently raised by residents living on streets adjacent to Foleshill Road. Historically, these concerns have tended to emerge as isolated requests from individual streets, and have typically not achieved the level of support required to progress a residents' parking scheme. In locations where schemes have been implemented, they have often resulted in the</p>

					<p>displacement and concentration of parking onto neighbouring streets, generating further requests for additional schemes.</p> <p>As part of the Foleshill Transport Package, opportunities are being explored to bring forward a larger-scale zonal residents' parking approach to address these long-standing concerns. The wider package also includes proposals to improve the flow and management of traffic along Foleshill Road and surrounding streets.</p> <p>Work is currently underway to assess how a zonal approach could be introduced, recognising the diverse nature of the area. Streets within this locality include a mix of residential, commercial, civic, faith-based and light industrial uses, all of which rely on the highway network in different ways. Achieving an appropriate balance, providing residents with the best opportunity to park conveniently on-street while maintaining access for traffic, including emergency and waste collection vehicles, and ensuring sufficient provision for local businesses and community facilities, will be a key challenge. Nevertheless, a zonal model that minimises the risk of displacement and avoids intensifying parking pressures on neighbouring streets is considered the most sustainable long-term solution.</p> <p>It is intended that proposals for this zonal approach will be brought forward this year, with further engagement to take place with local communities over the coming months, including residents of the streets referenced in this petition.</p>
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					This approach will help ensure that any measures introduced are sustainable and do not create unintended negative impacts for adjacent neighbourhoods.
26-25/26	Newdigate Road - Residents Parking	21	Cllr Nazir	Determination	<p>Introducing a residents' parking scheme only on Newdigate Road is likely to result in the displacement of parking into neighbouring streets. Therefore, there are no current proposals to introduce such a scheme, which would need to come forward as part of a wider zonal approach including Mulliner Street if it was to be considered.</p> <p>Disabled bays in residential areas are advisory and rely on the goodwill of other drivers. We understand the frustration experienced by disabled residents when advisory disabled bays are used by drivers who do not hold a Blue Badge. We agree that these bays play an important role in supporting residents with mobility needs and we do not condone their misuse. The Council will continue to promote public awareness that advisory disabled bays are installed for residents with genuine mobility needs.</p>

24-25/26	Davenport Road - Dangerous Hedges and Overgrown Tree	24	Cllr Tucker	Determination	<p>A notice will be served on the property owner to cut back the overhanging vegetation. This will be done using Section 154 of the Highways Act 1980 – Vegetation overhanging/Encroaching onto the Highway.</p> <p>Environment and Legal Services are investigating the other aspects of the petition and will provide a formal update through a determination letter.</p>
25-25/26	Leamington Road - Flooding	9	Cllr Bailey	Determination	The Highways Service will be implementing additional drainage measures as part of the 2026 / 2027 capital programme.
E26-25/26 –	Resurface Broad Lane between Banner Lane and Astoria Drive	37		Determination	This section of road was in this year's Highways Capital Programme and has now been treated.
e54-25/26 -	Wigston Road - prioritise funding to resurface	31	Cllr Ruane	Determination	Carriageway resurfacing works to be delivered as part of this year's Highways Capital Programme
e48-25/26	Hen Lane road repairs	37		Determination	Drainage team to carry out surveys. Reactive maintenance. On list of priorities for next year's funding.
e42-25/26	Improve Pavements across Woodlands Ward	99	Former Cllr P Male	Determination	The Pavements have all been assessed and are in similar condition to many pavements across the city. The engineering team are currently scoring all pavements across the city in preparation for the Highways Capital Programme, so, at this juncture we are unable to advise which pavements will be included in the programme of work in 2027/28.

e59-25/26	Holbrooks - request verge protection	31		Determination	All of the public highway verges mentioned in the petition will be added to the list of verge protection schemes for the whole of the city. The engineering team are currently scoring all verge protection schemes across the city in preparation for the Highways Capital Programme, so, at this juncture we are unable to advise which verges will be included in the programme of work in 2027/28. Some of the verges mentioned in the request are not public highway and are under the ownership of Citizen housing, we will make them aware of the petition request.
e33-25/26	Resurface the footpath and build a new play area on the Brookstray	236	N/A	Determination	<p>The City Council are proud of the track record in securing investment in active travel and green initiatives across the city in recent years from a variety of sources.</p> <p>Those funding sources include Active Travel funding distributed from the West Midlands Combined Authority's Integrated Settlement, and I am pleased to confirm that our latest bid to the WMCA includes a project that would improve infrastructure for walkers and cyclists in the Brookstray corridor. We will know later this year whether we have been successful.</p> <p>We also secure funding from new development, with a significant sum (around £3.7 million) due from the Eastern Green development in the coming years for new walking and cycling infrastructure linking the new housing with key destinations such as the city centre and Tile Hill Station. The new path from Juniper Park to Park</p>

					<p>Hill is the first scheme to be delivered using that S106 developer contribution.</p> <p>In addition, the Planning Team have S106 biodiversity funds for the Eastern Green area, this funding will be used for habitat creation and wildlife friendly management to enhance biodiversity within that local area. As part of this funding we will also be including opportunities for community involvement.</p> <p>The Parks Service team have assessed the area you have indicated for a new play area and conclude that it is unsuitable due to its proximity to the brook. They agree that there is a need for new play in this area and the most suitable location is on the greenspace nearby at Buckingham Rise. There currently is no available funding for a new play area but, this project will remain on our action plan for delivering increased play facilities across Coventry.</p>
e52-25/26	Quinton Park Path resurfacing	362	Cllr Bailey	Determination	<p>The Parks Services team have assessed the paths and agree that they need repair. Working with our colleagues in the Highways team, we will undertake resurfacing works in this financial year. This work will provide a suitable surface for all users of the paths within the park.</p>
e63-25/26	Play Equipment for grassland surrounding 'The Squares'	104	Cllr Innes	Determination	<p>The Parks Service team agree that there is a need for new play in this area and the most suitable location is on the greenspace at Buckingham Rise open space. There currently is no available funding for a new play area but, this project will remain on our action plan for</p>

					delivering increased play facilities across Coventry as funding is found.
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